

Meeting Minutes
Region 4 Sabine Flood Planning Group Meeting
November 19, 2020
1:00PM
GoToWebinar Virtual Meeting

<u>Voting Member</u>	<u>Interest Category</u>	<u>Present (x) / Absent () / Alternate Present (*)</u>
James (Bill) Bruce	<i>Agricultural interests</i>	X
Johnny Trahan	<i>Counties</i>	X
Francis X. Shannon	<i>Electric generating utilities</i>	X
Clyde V. McKee III	<i>Environmental interests</i>	X
Don Carona	<i>Flood districts</i>	X
Nikki Davis	<i>Industries</i>	X
Alton Bradley	<i>Municipalities</i>	X
Michelle Falgout	<i>Public</i>	X
William R. (Bill) Hughes	<i>River authorities</i>	X
Jeff Rogers	<i>Small business</i>	X
Roman D. Griffin	<i>Water districts</i>	X
Ross Gordon	<i>Water utilities</i>	X

<u>Non-voting Member</u>	<u>Agency</u>	<u>Present(x)/Absent () / Alternate Present (*)</u>
Robert (Bob) Baker	Texas Parks and Wildlife Department	X
Brian Hurtuk	Texas Division of Emergency Management	X
Manuel Martinez	Texas Department of Agriculture	X
Trey Watson	Texas State Soil and Water Conservation Board	X
Colleen Jones	General Land Office	X
Ryke Moore	Texas Water Development Board (TWDB)	X
Kathy Saucedo	Texas Commission on Environmental Quality	X

Quorum:

Quorum: **Yes**

Number of voting members or alternates representing voting members present: **12.**

Number required for quorum per current voting membership of **12: 7.**

Other Meeting Attendees: **

- Kathleen Jackson, TWDB
- Reem Zoun, TWDB
- James Bronikowski, TWDB
- Morgan White, TWDB
- Megan Ingram, TWDB
- Hayley Gillespie, TWDB

Jennifer White, TWDB
Nick Panyard
Michael Reedy
Mark Howard
Jason Afinowicz
Stephanie Castillo
Matt Hiland
Jim Brown

**Meeting attendee names were gathered from those who entered information for joining the GoToWebinar meeting.

All meeting materials are available for the public at:
<http://www.twdb.texas.gov/flood/planning/regions/schedule.asp>.

AGENDA ITEM NO. 1: Call to Order

AGENDA ITEM NO. 2: Welcome, Meeting Facilitation Information and Instructions

Bill Hughes opened the meeting.

Director Kathleen Jackson, TWDB, welcomed the Region 4 Sabine Flood Planning Group.

Bill Hughes introduced Mark Howard, the lead from the Sabine River Authority, who will be assisting Bill. Mark Howard introduced himself.

AGENDA ITEM NO. 3: Receive general public comments (Public comments limited to 3 minutes per speaker)

Bill Hughes opened the floor to public comments. No public comments were given.

AGENDA ITEM NO. 4: Discussion and Approval of minutes from the previous Region 4 Sabine RFPG meeting held October 27, 2020

Bill Hughes opened discussion on approval of minutes from the previous Region 4 Sabine RFPG meeting held October 27, 2020.

A motion was made by Clyde McKee to approve the minutes from the previous Region 4 Sabine RFPG meeting held October 27, 2020.

The motion was seconded by Michele Falgout.

The motion passed by unanimous consent.

AGENDA ITEM NO. 5: Update from the Texas Water Development Board

Ryke Moore gave a presentation introducing next steps regarding the upcoming Request for Applications for Regional Flood Planning Grant contracts to be submitted to the TWDB and providing an overview of flooding in Texas.

AGENDA ITEM NO. 6: Discuss and Consider nominations for electing regional flood planning group Officers to include Vice Chair and Secretary

Bill Hughes opened discussion on nominations for electing regional flood planning group officers to include Vice Chair and Secretary.

Don Carona nominated Johnny Trahan as the Vice Chair for Region 4 Sabine RFPG.

Clyde McKee seconded the nomination.

The vote to select Johnny Trahan as Vice Chair of the RFPG passed by unanimous consent.

The members discussed the responsibilities of Secretary.

Ross Gordon self-nominated to serve as the Secretary for Region 4 Sabine RFPG.

Jeff Rogers self-nominated to serve as the Secretary for Region 4 Sabine RFPG.

The vote to select Ross Gordon as Secretary of the RFPG received 5 votes.

The vote to select Jeff Rogers as Secretary of the RFPG passed by a vote of 7 votes.

AGENDA ITEM NO. 7: Discuss and Consider nominating and electing two RFPG members-at-large to serve on the Executive Committee

Bill Hughes opened discussion on nominating and electing two RFPG members-at-large to serve on the Executive Committee.

The members discussed responsibilities of members who serve on the Executive Committee.

Johnny Trahan nominated Don Carona as a member-at-large to serve on the Executive Committee. The vote passed by unanimous consent.

Michelle Falgout self-nominated to serve as a member-at-large on the Executive Committee. The vote passed by unanimous consent.

AGENDA ITEM NO. 8: Discuss and Consider nominations for electing a liaison to other coastal flood planning groups since Orange County is deemed a coastal County in Texas for flood planning

Bill Hughes opened discussion on nominations for electing a liaison to other coastal flood planning groups.

The members discussed potential selection of voting member Don Carona to serve as a liaison to other coastal flood planning groups, postponing this decision due to its important nature and forthcoming TWDB guidance on this topic, and the geography and hydrology of the region.

A motion was made by Clyde McKee to address this topic at a future meeting.

Michele Falgout seconded the motion.

The motion passed by unanimous consent.

AGENDA ITEM NO. 9: Update from Planning Group Sponsor regarding status of Regional Flood Planning Grant contract with the TWDB

Bill Hughes opened discussion regarding status of Regional Flood Planning Grant contract with the TWDB.

Bill Hughes discussed next steps regarding the Request for Applications for Regional Flood Planning Grants and reintroduced Mark Howard, who will be assisting him during this process.

The members discussed the TWDB Request for Applications for Regional Flood Planning Grants material and the group's ability to request changes to the task budget, existing modeling efforts in the region, the General Land Office's current planning efforts and potential GLO presentations in the future, and the timeline for submitting Requests for Applications.

No action was taken. Bill Hughes closed discussion on AGENDA ITEM NO. 9.

AGENDA ITEM NO. 10: Discuss and Consider a means by which the RFPG will develop and host a public website (required per §361.21(b)).

Bill Hughes opened discussion regarding a means by which the RFPG will develop and host a public website.

The members discussed the Sabine River Authority's ability to develop an RFPG website.

No action was taken. Bill Hughes closed discussion on AGENDA ITEM NO. 10.

AGENDA ITEM NO. 11: Discuss and Consider a means by which the RFPG will accept written public comment prior to and after meetings (required per §361.21(c)).

Bill Hughes opened discussion regarding a means by which the RFPG will accept written public comment prior to and after meetings.

The members discussed setting up an email account and website URL to accept written public comments and how to meet rule-required timelines for accepting written comment before and after meetings. Bill Hughes offered to bring a proposal to the next RFPG meeting.

A motion was made by Johnny Trahan to address Items 10-12 of this agenda at future meetings.

Don Carona seconded the motion.

The motion passed by unanimous consent.

AGENDA ITEM NO. 12: Discussion of the required solicitation for persons or entities who request to be notified of RFPG activities (required per §361.21(e)).

No discussion. During Agenda Item No.11, a motion was made to address Agenda Item No. 12 at a future meeting.

AGENDA ITEM NO. 13: Consider date and agenda items for next meeting

Bill Hughes opened discussion regarding date and agenda items for next meeting.

A motion was made by Johnny Trahan to schedule the next RFPG meeting on December 14, 2020.

Jeff Rogers seconded the motion.

The motion passed by unanimous consent.

The members discussed the following items as potential agenda items for the next RFPG meeting: inviting the General Land Office to give a presentation on its related efforts, review and discussion of the Sabine River Authority's Request for Applications to be submitted to the TWDB, review of the task budget included in the Request for Applications, and Items 8, 10, 11, and 12 on this agenda.

AGENDA ITEM NO. 14: Adjourn

Bill Hughes made a motion to adjourn.

The motion was seconded by Johnny Trahan.

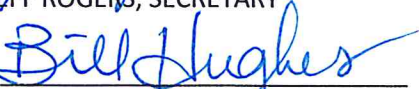
The vote to adjourn was passed by unanimous consent.

The meeting adjourned at 2:33PM by Bill Hughes.

Approved by the Region 4 Sabine RFPG at a meeting held on December 14, 2020.



JEFF ROGERS, SECRETARY



BILL HUGHES, CHAIR